

CHURCH AT VIERA

Job Description Form



Job Title	Music Director	
Reports To	Service Programming Director	Rev Date Approved: 0 April 30, 2023

Level/ Grade	Type of position:	
	<input checked="" type="checkbox"/> Full-time	<input checked="" type="checkbox"/> Exempt
	<input type="checkbox"/> Part-time	<input type="checkbox"/> Nonexempt
	<input type="checkbox"/> Intern	

PURPOSE OF POSITION

The Music Director is the bandleader, arranger, recruiter, trainer, and musical counterpart to the Service Programming Director and the Worship Leader volunteer team. The Music Director is responsible for supporting the Service Programming Director in building a worship team that attracts & develops musicians, creates transformative moments, and produces passionate followers of Jesus Christ through the medium of music.

ONE SENTENCE JOB DESCRIPTION

To provide excellent, spirit-filled worship music moments in services and events.

JOB RESPONSIBILITIES

- Oversee the recruitment, development, scheduling, and performance of worship leaders, instrumentalists, and vocalists for the adult worship service at CAV.
- Select and arrange worship songs in adult worship services & events in accordance with the objectives set by Service Programming team.
- Program tracks in Ableton Live and manage music resources (charts, mp3s, etc.) in Planning Center Services.
- Perform live and lead band from the Music Director position (band-dedicated microphone)
- Recruit, encourage, develop, and equip members of the music department through the Leadership Pipeline
- Be an active and helpful part of the service planning process.
- Promote interdependence, teamwork, and communication among the Service Programming Department.

EDUCATION

Bachelor's Degree preferred.

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EXPERIENCE		
<ul style="list-style-type: none"> • Must have a minimum of five years of experience in a church of 500 or more attendees. • Must have experience working within multi-staff church structure both paid and volunteer. • Must be proficient in playing piano/keys. Proficiency in vocals is preferred. • Must have basic musical theory, arrangement, and composition skills. • Must have experience in leading worship bands and instrumentation. • Must have a working knowledge of Ableton, Multitracks, and Planning Center. 		
SKILLS / TRAITS		
<ul style="list-style-type: none"> • Must be a Christian and fully support the philosophy of Church at Viera and its leadership team. • Must have demonstrated that life is lived by the principals as outlined in God's word. • Must have excellent communication skills. • Must have demonstrated team building, collaboration, and inclusion skills with the ability to relate to Church at Viera culture and community. • Must have demonstrated time management, organization, and multi-tasking skills. • Must have demonstrated abilities in motivation of others. 		